

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: February 20, 2023
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard J. Paul Jr.
Vice Chairwoman – Tammy DeLucca
Secretary – Frank Weindel
Treasurer – Wayne Hans
Commissioner – Richard E. Roach III
District Clerk – Tiffany Beach
Solicitor – David A. Capozzi

Salute the Flag & a Moment of Silence for Philip Beeler Sr. who was a life member & assistant Chief who passed away last week.

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the Board meeting on January 16, 2023 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Roach & Hans abstain.

Correspondence – Cl. Beach

Cl. Beach: The Accountant will be here Friday to prep us for the audit.

Treasurer’s Report – Comm. Hans

As of February 20, 2023

TD Bank General Checking	337,718.75
TD Bank Money Market Account	2,843,108.18
TD Bank Money Market Capital	2,568.15
TD Bank Payroll Checking	14,547.94
TD Bank LEA Dedicated Penalty	5,577.36
TD Bank LEA Trust Penalty	16,080.19
Petty Cash	200.00
Total Current Assets	3,219,800.57

Motion made by Comm. Weindel seconded by Comm. DeLucca. to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 60 bills totaling \$55,002.35

Motion made by Comm. DeLucca seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it.

Comm. Hans: We also have two separate bills totaling \$250.00.

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it. Comm. Roach & Paul abstain.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

Comm. DeLucca: I spoke to someone over at the Board of Elections about what we would have to do to switch our election to November. She told me that we would need 60 days in writing. We would eventually need to pass a resolution here also. We wouldn’t have to vote on our budget as long as it isn’t over the 2% cap.

Office of Fire Prevention – Comm. DeLuca

Comm. DeLuca: The Fire Official's report for January 16th - February 20, 2023 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy.

Apparatus – Comm. Paul

Comm. Paul: Everyone knows the Cascade was sold. It will be leaving either tonight or tomorrow morning. They will be making arrangements to come and get the fill station.

Fire Department Equipment – Comm. Paul

Comm. Paul: All of the equipment is okay as far as I know.

Turn-Out Gear – Comm. Paul

Comm. Paul: We are still waiting for the gear that was misplaced. They were sized.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: We are hoping to move forward & start discussing again.

Recruitment / Membership – Comm. Roach

Comm. Roach: We received one new application.

Fixed Assets- Comm. Roach

No report.

Insurance- Comm. Roach

No report.

Fitness Center – Comm. Roach

Comm. Roach: There was a minor leak over at the gym. Everything is fine.

Communications – Comm. DeLuca

No report.

Assist Personnel – Comm. DeLuca

No report.

Computers/ Social Media – Comm. DeLuca

Comm. DeLuca: Justin removed the old pcs from No. 3 and discarded them accordingly.

Building Maintenance / Grounds – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: We had 1 physical done.

Budget—Comm. Hans

No report.

Incentive program – Comm. Weindel

No report.

Duty Crew- Comm. Weindel

No report.

Training Division- Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I bought two clothing racks for the old uniforms. They are in the bunk room over at No.1.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

President's Report – Comm. Paul

Not present.

Borough of Lindenwold – Councilman Morrissey

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Paul

Resolution 2023-01 A resolution authorizing the sale of the 2008 Ford F550 Cascade and fill station.
Motion made by Comm. Roach, seconded by Comm. DeLucca as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2023-02 Resolution authorizing the non-renewal of the lease for the premises located at 2201 Bangor Avenue, Lindenwold New Jersey.
Motion made by Comm. DeLucca, seconded by Comm. Weindel as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2023-03 A resolution for the annual Audit Report for the fiscal year ending 2021
-Motion made by Comm. Hans, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2023-04 To Authorize Closed Session.
Motion made by Comm. Hans, seconded by Comm. DeLucca as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2023-05 To authorize amendment to personnel District Clerk Tiffany Beach
Motion made by Comm. DeLucca, seconded by Comm. Weindel as read. Any questions? (hearing none) Roll call vote, all yes. Comm. Hans Abstains.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

Comm. DeLucca: In regards to the ISO ratings. The amount of work that goes into an ISO rating 1 to save residence 24\$ annually isn't worth it.

Chief Beeler: It would also be almost impossible since we don't have paid guys.

Comm. DeLucca: The paperwork for it is insane.

Comm. DeLucca: Wayne did you reach out to the accountant? Re-org is soon and I know it was discussed for you to reach out and get pricing.

Comm. Hans: I did not. I thought we were okay.

Comm. DeLucca: We just wanted someone who is possibly a little closer. I think it would behoove us to have someone local.

Comm. Paul: We're also looking into updating our physical policy, the person from Interstate didn't get back to Commissioner Hans.

New Business – Comm. Paul

Comm. Paul: Any new business? (hearing none)

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.

Dep. Chief Polifrone: Just wanted to say Congratulations to the re-elected Commissioners.

Motion made by Comm. Roach, seconded by Comm. Weindel to close to the public. All in favor, ayes have it.

Open to Commissioners – Comm. Paul

Comm. Hans: I would just like to thank everyone for supporting myself and Tammy and our budget. Thank you.

Comm. Paul: I'd like to thank the Department for the showing for PK Sr. services. It was well attended by the board & the members.

Closed Session – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Roach to open to the public. All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. Roach to close to the public. All in favor, ayes have it.

Adjourn - Comm. Paul

Motion made by Comm. Roach, seconded by Comm. Weindel to adjourn the meeting at 8:02 pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Balance Sheet
As of February 20, 2023

	<u>Feb 20, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	337,718.75
1011 · TD Bank Money Market Acct...	2,843,108.18
1013 · TD Bank Money Market Capital	2,568.15
1020 · TD Bank Payroll Checking	14,547.94
1030 · TD Bank LEA Dedicated Pen...	5,577.36
1040 · TD Bank LEA Trust Penalty	16,080.19
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	3,219,800.57
	<hr/>
Total Checking/Savings	3,219,800.57
	<hr/>
Total Current Assets	3,219,800.57
	<hr/>
TOTAL ASSETS	3,219,800.57
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LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

02/20/2023

January 17, 2023 to February 20, 2023

Inspections Completed:

Lindenwold Beauty
Family Dollar
Dreamworld Furniture
Stonington Court Apts
Queen Nails
Jeffrey Clouser LLC
Storage Box Central
Clementon Family
Tobacco Mart
Advance Scale
LXII Boutique
Boost Mobile
Mercy Fashion
Lindenwold Court Room
FAD3D Hair

29

Save a Lot
National Furniture
A & E Construction
Don Tequila Bar
Clean Machine
Paul O' Beda DDS
Beauty Mart
Laurel wood Liquor
Clementon Grocery
Tony Bella Pizza
Phaze II Barber Shop
New Red Chinese
Lindenwold Police Station
The Greens II

RE- Inspections

Lower CC Dog Training
Lindenwold Towers
Heathers (ARC of CC group home 4 of them)
Canal's Liquor
National Furniture
FAD3D
Queen Nails

16

Forever Young
Pat's Pizza
Lighthouse Church
Lindenwold Beauty
Save- A- Lot
Family Dollar

Complaints Received 2

Spruce Apartments for fire alarm issues
4 White Horse Pike (vacant little tuna) fire alarm issues

Imminent Hazard 0

Requested Response 0

CHIEFS REPORT

01/16 TO 02/19

Calls for service – 72

Clementon-9, Pine Hill-2, Voorhees -5, Gibbsboro- 1, Erial-2, Stratford-1

Working on Cascade to remove all equipment prior to sale

Ordering new command vehicle

Met with Mid Atlantic (NATS) on Jan 31 regarding the issues we were having. All has been corrected.

The ISO inspection was completed and the report issued Jan 31st. We have maintained a class 3 standard which will mean there should be no expected Insurance premium increases due to lack of fire protection. While we do not control what individual insurance premiums are, we have ensured that no resident of Lindenwold will face any rate hike due to this department.

We applied for the FY2022 Assistance to Firefighters grant in regards to AEDs

As of this date Turnout gear for almost every member is 1 to 2 years old with the NFPA shelf life of 10 years. We continue to work on this program.

We will work this year on the fleet, reducing vehicles again. The sale of the cascade. eliminating the expedition. Within the next 5 years we plan to eliminate the current squad and engine and purchase a new squad.

We need to discuss the feasibility of keeping the older fire police truck or eliminating that in exchange for the 2007 suburban being turned down from car 2.

Training-

Mandatory training completed for all members 01/17, 01/19, 01/24, 01/26

Landsar training 02/08

Driver Training and qualifications continue

State has added new mandatory training qualification for all officers. Hazardous Materials On Scene Incident Commander is a 20-hour class that is now required for any person to assume a command role. After much conversation, we are able to get the class tentatively scheduled for September as there is a waiting list now.

Captain Maldonado is working with County OEM to set up an I 200 class for our members that require such.

Zach Smith has started firefighter 1

Respectfully submitted

Philip Beeler, Chief.

RESOLUTION NO. 2023-01

A RESOLUTION AUTHORIZING THE SALE OF THE 2008 Ford 550 Cascade and fill station

WHEREAS, Lindenwold Fire District No. 1 has obtained a proposal from Blackwood Fire District for the purchase of the 2008 Ford 550 Cascade and fill station, in the amount of \$75,000.00; and

WHEREAS, the Lindenwold Fire District No. 1 believes the proposal to represent a fair and competitive price for the 2008 Ford 550 Cascade and fill station, and

WHEREAS, the Lindenwold Fire District No. 1 believes it is in the best interests of the Fire District to accept the offer to sell the 2008 Ford 550 Cascade and fill station to Blackwood Fire District for the sum of \$ 75,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Lindenwold Fire District Number 1, that the District is authorized to sell the 2008 Ford 550 Cascade and fill station to Blackwood Fire District, for the sum of \$75,000.00 and execute an agreement of sale, bill of sale, and effectuate a title transfer for the 2008 Ford 550 Cascade and fill station to Blackwood Fire District.

Adopted this 20^h day of February, 2023

LINDENWOLD FIRE DISTRICT NO. 1


Richard J. Paul Jr., Chairman

ATTEST:


Tiffany Beach, Clerk

RESOLUTION NO. 2023-2

**A RESOLUTION AUTHORIZING THE NON-RENEWAL OF THE LEASE FOR THE PREMISES LOCATED AT
2201 BANGOR AVENUE, LINDENWOLD, NEW JERSEY**

WHEREAS, by Resolution No. 2022-15, the Lindenwold Board of Fire Commissioners leased the real property located at 2201 Bangor Avenue, Lindenwold, New Jersey, from Lindenwold Fire Company No. 3; and

WHEREAS, the lease commenced on March 21, 2022, and expires on March 20, 2023; and

WHEREAS, the Lindenwold Board of Fire Commissioners have previously vacated the premises located at 2201 Bangor Avenue, Lindenwold, New Jersey, and no longer require the use of the leased premises; and

WHEREAS, the Lindenwold Board of Fire Commissioners have determined that it is in the best fiscal interests of the Fire District to not renew the lease of the premises located at 2201 Bangor Avenue, Lindenwold, New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Lindenwold Fire District Number 1, that the lease for the premises located at 2201 Bangor Avenue, Lindenwold, New Jersey, shall not be renewed subsequent to the expiration of the lease agreement on March 20, 2023.

Adopted this 20th day of February, 2023

LINDENWOLD FIRE DISTRICT NO. 1


Richard J. Paul Jr., Chairman

ATTEST:


Tiffany Beach, Clerk

RESOLUTION
2023-3

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each Fire District to cause an annual audit of its accounts to be made, and

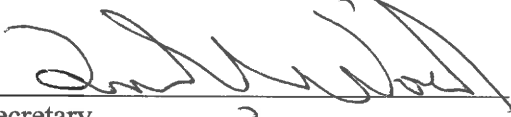
WHEREAS, the annual audit report for the fiscal year ended 2021 has been completed and filed with the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A- 17, requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member there of has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lindenwald Fire District No. 2 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2021, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON February 20, 2023


Secretary

2/20/23
Date

FIRE DISTRICTS GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Lindenwold Fire District No 1, being of full age and being duly sworn according to law, upon our oath depose and say:

- 1. We are duly ~~appointed~~/elected (cross out one) members of the Lindenwold Fire District No 1
- 2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended 2021, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT NAME)

(SIGNATURE)

<u>Wayne Hans</u>	<u>Wayne Hans</u>
<u>FRANK WEINDEL</u>	<u>Frank Weindel</u>
<u>Richard E Roach Jr</u>	<u>Richard E Roach Jr</u>
<u>Tamara DeLuca</u>	<u>Tamara DeLuca</u>
<u>Robert J. ...</u>	<u>Robert J. ...</u>
_____	_____
_____	_____

Sworn to and subscribed before me this 20th day of February, 2023

Tiffany Beach
Notary Public of New Jersey

TIFFANY L. BEACH
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 10/16/2023

**FIRE DISTRICT NO. 1 OF THE BOROUGH OF LINDENWOLD
COUNTY OF CAMDEN**

As required by N.J.S.A. 40A:5A-15, the following is a
synopsis of the audit of the financial statements and supplementary data
for the year ended December 31, 2021.

	December 31, <u>2021</u>
Assets:	
Cash and cash equivalents	\$ 1,921,052
Account receivable	11,926
	<hr/>
Total assets	<u>\$ 1,932,978</u>
Liabilities:	
Accounts payable	\$ 8,638
Accrued wages	4,985
Accrued professional fees	13,000
Accrued PERS	9,280
	<hr/>
Total liabilities	<u>35,903</u>
Fund balances:	
Restricted for:	
Capital	910,010
Assigned to:	
Designated for subsequent year's expenditures	102,750
Unassigned, reported in:	
General fund	884,315
	<hr/>
Total fund balances	<u>1,897,075</u>
Total liabilities and fund balance	<u>\$ 1,932,978</u>

RESOLUTION 2023– 04

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 02/20/2023 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: Personnel and contract matters.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 02/20/2023 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with this personnel matter shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 002/20/2023



Richard J. Paul Jr., Chairman



Attest: Tiffany Beach, District Clerk

RESOLUTION

2023-05

**FIRE DISTRICT No. 1
BOROUGH OF LINDENWOLD**

**RESOLUTION TO AUTHORIZE AN AMMENDMENT TO EMPLOYMENT CONTRACT FOR
FIRE DISTRICT CLERK**

WHEREAS, the Lindenwold Board of Fire Commissioners have recommended a resolution to employee contract for the Fire District Clerk permitting an amendment to work hours for the time period annually from Memorial Day to Labor Day until end of contract and

WHEREAS, the Board of Fire Commissioners have reviewed this recommendation similar to other municipalities in Camden County.

THEREFORE, BE IT RESOLVED by the Lindenwold Fire District No. 1 Borough of Lindenwold, New Jersey that: The Board of Fire Commissioners Offices listed below will be open the following days at the designated times from Memorial Day to Labor day until end of contract.

BOARD OF FIRE COMMISSIONERS OFFICE

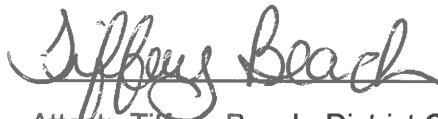
7:45 a.m. to 5:45 p.m.

Monday to Thursday

Dated: 02/20/2023



Richard Paul Jr. Chairman



Attest: Tiffany Beach, District Clerk